

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SPECIAL MEETING - BUDGET HEARING**

June 17, 2020 - 7:00 p.m.

The meeting was called to order by Chairman Sims at 7:02 pm with Jim Hickey, and David Wilson present in the conference room and John Handler and Owen Nicholson present via teleconference. Also present in the conference room was Manager Bruce Halverson, and Executive Assistant Keri Scott. There were no members of the public present.

MINUTES

Director Wilson made a motion to approve the minutes of the May 20, 2020 meeting as presented. The motion was seconded by Director Hickey and passed unanimously.

FINANCIAL REPORT

Director Handler made a motion to approve the financial report for the month ending April 30, 2020. The motion was seconded by Director Wilson and passed unanimously.

UNFINISHED BUSINESS

The Board unanimously agreed to continue the NBWA Covid-19 Relief Program as is, to be reviewed again at the July regular board meeting.

Chairman Sims called for a motion to terminate the NBWA Declaration of Emergency. There were no actions taken during the declared state of emergency that required ratification. A motion was made by Director Hickey and seconded by Director Wilson. The motion carried.

BUDGET HEARING OPEN - TIME: 7:09 PM by Chairman Sims

NEW BUSINESS

Resolution 2020-03: Certifying Liens to Tillamook County Assessor

The resolution shows 17 accounts being certified for collection to the Tillamook County Assessor totaling \$7,834.15. There were 49 certified letters representing 55 accounts mailed out on June 1st and a preliminary warning letter sent out on May 15th. There were 38 accounts paid. Last year there were 32 accounts certified totaling \$12,415.64 and the year prior there had been 30 accounts certified totaling \$9,597.07.

Director Hickey made a motion to adopt Resolution 2020-03: Certifying Liens to Tillamook County Assessor totaling \$7,834.15. The motion was seconded by Director Wilson and passed unanimously.

There were no comments regarding the 2020-2021 budget and no changes made to the proposed budget approved by the budget committee.

BUDGET HEARING CLOSED AT 7:11 PM by Chairman Sims

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NEW BUSINESS (cont)

Resolution 2020-04: Adoption of the 2020-2021 Budget

Director Handler made a motion to adopt Resolution 2020-04: Adoption of the 2020-2021 Budget in the aggregate amount of \$6,819,044.00 The motion was seconded by Director Nicholson and passed unanimously.

Resolution 2020-05: Appropriation of Funds for the 2020-2021 Budget

Director Hickey made a motion to adopt Resolution 2020-05: Appropriation of Funds for the 2020-2021 Budget categorized with General Fund at \$2,521,841.00; Bond Fund at \$0.00; System Development Fund at \$1,180,00.00; Improvement & Replacement Fund at \$148,000; Non-appropriated amount at \$2,969,203.00 totaling \$6,819,044.00. The motion was seconded by Director Nicholson and passed unanimously.

Resolution 2020-06: Imposing & Levying Taxes for the 2020-2021 Budget

Director Wilson made a motion to adopt Resolution 2020-06: Imposing & Levying Taxes for the 2020-2021 Budget levying the maximum allowable rate of 0.4088/000. The motion was seconded by Director Nicholson and passed unanimously.

Resolution 2020-07: Imposing & Categorizing Taxes for the 2020-2021 Budget

Under the Non-Limited, Delinquent User Fees, the certified amount approved from Resolution 2020-03 of \$7,834.15 was updated.

Director Hickey made a motion to adopt Resolution 2020-07: Imposing & Categorizing Taxes for the 2020-2021 Budget with the addition of the Non-Limited amount of \$7,834.15 and the General Operating Levy of 0.4088/1000. The motion was seconded by Director Handler and passed unanimously.

MANAGER'S REPORT

COVID-19 Testing: We have gotten the results from all four samples that were collected and tested for Covid-19 and all test results have been "not detected" in our influent (raw sewage). We consider this a good thing and a sign that our little corner of the world is doing what we should to stay safe.

COVID-19 Work Schedule: We went back to regular hours on June 15th and at this point we will ask that people wear a mask if they need to come in to the office and practice social distancing. We have masks and hand sanitizer available to the public at the front desk in the lobby of the office.

Bio-Solids Project: Kennedy Jenks was here on June 8th to do the last sludge samples from B-cell before the project begins. These samples are a DEQ requirement as a 40-day scale test for pathogens. After the 40-day period is over, and as long as they test ok, Fire Mountain Farm can begin bringing in equipment and start the actual dredging of B-cell. We figure on late July or early August for the project start and approximately three weeks to complete. Kennedy Jenks is estimating September completion. It

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MANAGER'S REPORT (cont)

Bio-Solids Project (cont):

should be quite the project. It is the first time in fifty years that we have had to do it. Yet another first for NBWA.

Summit of Manzanita: Reviewed press release from Neah-Kah-Nie Water District.

Botts Marsh Project: The City of Wheeler approved the project. The Citizens of Wheeler filed an appeal that will be heard the Land Use Board of Appeals.

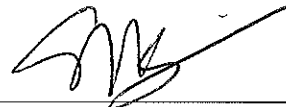
BOARD COMMENTS

The July 15th Regular Board Meeting will be at 1:00 pm with options for teleconference and in-person conference room attendance.

PUBLIC COMMENTS

There were no members of the public present.

There being no further business, Chairman Sims adjourned the meeting at 7:24 p.m.



Mike Sims, Chairman



Bruce Halverson, Manager