

REGULAR MEETING OF THE BOARD OF DIRECTORS
July 17, 2019 1:00 p.m.

The meeting was called to order by Chairman Jim Hickey, with Mike Sims, John Handler, David Wilson, and Owen Nicholson present. Also present was Manager Bruce Halverson, and Office Tech Keri Scott

There were no members of the public present.

SWEARING IN OF DIRECTORS

John Handler and David Wilson were sworn in as Directors of the Nehalem Bay Wastewater Agency and signed their Oath of Office.

ELECTION OF OFFICERS

Jim Hickey nominated Mike Sims as Chairman. There were no other nominations and the nomination was seconded. Mike Sims was elected as Chairman. Jim Hickey nominated John Handler as Vice Chairman. There were no other nominations and the nomination was seconded. John Handler was elected as Vice Chairman.

MINUTES

Director Handler made a motion to approve the minutes of the June 19, 2019 meeting and Budget Hearing as presented. The motion was seconded by Director Hickey and passed unanimously.

FINANCIAL REPORT

Director Hickey made a motion to approve the financial report for the month ending May 31, 2019. The motion was seconded by Director Nicholson and passed unanimously.

UNFINISHED BUSINESS

Resolution 2019-07: Establishing New Connection and System Development Charges and an Assessment Method (Amending Resolution 97-9) and removing the descriptor of "Bed and Breakfast" from the Motel Classification within the Classification Method Table.

Director Handler made a motion to approve Resolution 2019-07: Establishing New Connection and System Development Charges and an Assessment Method. The motion was seconded by Director Wilson and passed unanimously.

Resolution 2019-08: A Methodology for Defining the Sewer Use Charges (Amending Resolution 96-01) and removing the descriptor of "Bed and Breakfast" from the Motel designation of Commercial Sewer Use Charge Methodology.

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UNFINISHED BUSINESS (cont)

Director Hickey made a motion to approve Resolution 2019-08: A Methodology for Defining the Sewer Use Charges. The motion was seconded by Director Handler and passed unanimously.

NEW BUSINESS

The final Budget for Fiscal Year 2019/2020 was handed out to the Board Members.

MANAGER'S REPORT

Biosolids Plan: Kennedy Jenks is developing the biosolids plan that will be submitted to DEQ. The actual dredging and land applying will not happen until next summer.

Poplar Trees: After discussing our options with Kennedy Jenks, it has been determined that our poplar trees will not be needed for the bio-solids project. We are looking into different options for them.

Spartan Environmental: Spartan Environmental is our new contractor for TV inspections, manhole and line repairs, etc. They bought out C-More pipes and they agreed to honor the prices quoted from C-More for TV inspecting and Manhole Sealing. We will sign a maintenance agreement with them as we did with C-More. The work has been completed. They did 10 point-repairs, repairs on Nehalem Rd, sealed 13 manholes, and TV'd all of the 6" mainline that C-More didn't do. Spartan will also be installing the liner at Nehalem Point. They were the only company that bid on the job. The other companies visited us without following up with a quote.

GIS Training: Rusty Merritt from Anderson Perry was here on July 9th to go over the GIS Project to map our system into a program that we can access with our smart phones. This much needed upgrade will improve our response to locates, streamline how we gather info for accounts, and add GIS for emergency preparedness. Also, there will eventually be a link on our website that will help people looking to develop property by supplying info for Urban Growth Boundaries, sewer availability, city limits, etc. Anderson Perry will help us create this as well as help obtain GIS info from the County. This, with our other project of accepting payments online should decrease phone calls significantly and improve our customer service to the community.

Irrigation: Still going strong on irrigation. Yes, there have been a few more broken stand pipes but we are handling the repairs pretty well.

River Levee Stabilization Project: The County will not approve the project until a No Net Rise Study is completed.

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BOARD COMMENTS

The August Regular Board Meeting will be August 21st meeting will be at 1:00 pm. Going forward, all regular Board meetings will be held at 1:00, all public hearing meetings will be held at 7:00.

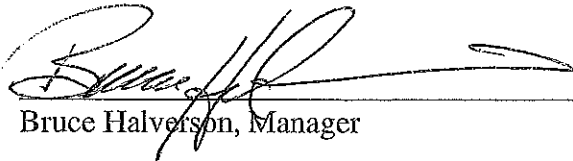
PUBLIC COMMENTS

There were no members of the public present.

There being no further business, Chairman Sims adjourned the meeting at 1:41 pm



Mike Sims, Chairman



Bruce Halverson, Manager