

REGULAR MEETING OF THE BOARD OF DIRECTORS

April 17, 2019 1:00 p.m.

The meeting was called to order by Chairman Jim Hickey at 1:00 pm with Mike Sims, Owen Nicholson, and John Handler. Curt Lorenz was excused from the meeting.

Also present was Manager Bruce Halverson, Executive Assistant Janet Lease, and Office Tech Keri Scott.

It was noted that no visitors present.

MINUTES

Director Sims made a motion to approve the minutes of the March 20, 2019 meeting as presented. The motion was seconded by Director Handler and passed unanimously.

FINANCIAL REPORT

Director Handler made a motion to approve the financial report for the month ending February 28, 2019. The motion was seconded by Director Sims and passed unanimously.

UNFINISHED BUSINESS

No unfinished at this time.

NEW BUSINESS

The Personnel Committee Report was reviewed as presented. It was noted that the increase in the Pay Range Table by 3%, was rounded up from the Consumer Price Index Rate of 2.8% for the 2019/2020 fiscal year. Last year the Consumer Price Index Rate was 3.9% and the Pay Range Table increase was rounded down to 3% for the 2018/2019 fiscal year.

Director Sims motioned to accept the Personnel Committee recommendations as presented in the March 25th Report. Director Handler seconded the motion and the motion carried.

MANAGER'S REPORT

Emergency Septic Systems: Manager Halverson presented at the Nehalem City Council during their April 8th meeting about the emergency septic plan for the gathering area at Nehalem Park. Everyone at the meeting were receptive to the idea. Unfortunately, two council members were not present, so, they wanted to wait on a decision until they had the full council present.

River Discharging: The agency is discharging into the river. We will be pumping all we can until our May 25th Deadline.

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MANAGER'S REPORT (continued)

BioSolids Project: The estimate from Kennedy Jenks for the B-cell dredging is \$500,000.00. The sampling that is required will be done on April 22. The estimate includes the possibility of hauling the sludge away. If we are able to land apply, the cost will be significantly less.

Budget Meeting: The budget is almost complete. We will be sending copies of the proposed budget out next week for review. The budget meeting is May 1st at 7:00

BOARD COMMENTS

SDAO released a Legislative call to Action for all Special Districts to encourage their local representatives to oppose House Bill 3099. Director Handler motioned that the Board sign and send a letter to Senator Betsy Johnson, urging her to vote no on HB3099. The motion was seconded by Director Sims and passed unanimously.

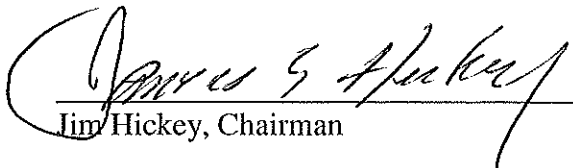
The agency received a letter from the Audit Manager at the Oregon Office of the Secretary of State requesting a 2018 plan of action for the district regarding the Summary of Revenues and Expenditures 2018 annual filing. Accuity has drafted a letter in response, outlining the plan of action for the Board of Directors to sign. Director Sims motioned to accept and sign the Audit Findings 2018 Plan of Action as drafted by Accuity. The motion was seconded by Director Handler and passed unanimously.

The next regular meeting of the Board of Directors is May 15th at 1:00. Director Lorenz and Director Sims will not be able to attend the May meetings. The Budget meeting is May 1st at 7:00 pm.

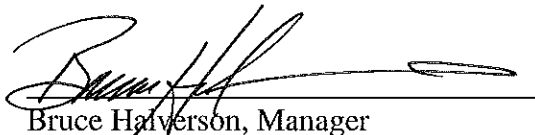
PUBLIC COMMENTS

There were no public comments.

There being no further business, Chairman Hickey adjourned the meeting at 1:22 pm



Jim Hickey, Chairman



Bruce Halverson, Manager