

REGULAR MEETING OF THE BOARD OF DIRECTORS

November 21, 2018 1:00 p.m.

The meeting was called to order by Chairman Jim Hickey with Mike Sims, John Handler, and Curt Lorenz present. Also present was Manager Bruce Halverson, Keri Scott and Janet Lease. Director Nicholson was excused. No visitors were present.

MINUTES

Director Handler made a motion to approve the minutes of the October 17, 2018 meeting as presented. The motion was seconded by Director Sims and passed unanimously.

FINANCIAL REPORT

Director Handler made a motion to approve the financial report for the month ending September 30, 2018. The motion was seconded by Director Sims and passed unanimously.

UNFINISHED BUSINESS

There is no unfinished business at this time.

NEW BUSINESS

There is no new business at this time.

MANAGER'S REPORT

Vac-Con: Monday, November 5th, the auxiliary engine on the Vac-Con caught fire. After unloading two fire extinguishers without success, the fire department was called. Brad and Dave were able to drive the Vac-Con to Enviro-Clean on November 12th and it then went to Northside Ford. The head gasket was blown, and there was a leaky exhaust manifold. Northside is replacing the head gasket. There was also a temperature sensor in the engine's computer that could have been factory set at a temperature that was too high. Surprisingly, all the wiring was intact and fine and the parts should be here this week to repair it. At this time, we don't have an estimate for the cost of repairs or a date for the completion of repairs.

River Discharging: We got one full week of pumping in to the river before shutting down due to low river flows. When the meter at Foss is under 500 cubic feet per second, we are not allowed to pump into the river. We do have room in the ponds but it would be nice if a meter closer to us could be installed.

C-More Pipe: Due to one of their work trucks breaking down C-More was delayed until November 19th. They are unable to do the point repairs this time due to a problem with the epoxy. They did TV Inspections in Manzanita and Nehalem, as well as sealing of manholes.

REGULAR MEETING OF THE BOARD OF DIRECTORS

November 21, 2018 Page Two

MANAGER'S REPORT (continued)

Connors Building Lift Station: Dan Connors lift station has been removed and he is now hooked up at a gravity lateral to the main line that he had installed last year.

Botts Marsh Project: Ken Albrecht brought in the map of utilities for the Botts Marsh project, unfortunately, the maps were of such poor quality that they were useless.

Proposal for a "Boutique Creamery" at 36005 Seventh Street: The realtor for a prospective buyer wanted to explore the idea of putting a small creamery at the old Antique Mall on Seventh St. Brad conferred with Tillamook to find out about rules, regulations, and requirements that might need to be implemented. Bruce created a questionnaire for Industrial Waste Discharge for this and future inquiries.

Regional Utilities Forum: The Tillamook County Sanitarian, Chris Chiola, attended the most recent regional utilities forum meeting. Chiola approved the three locations for the emergency septic systems. The forum agreed to go ahead with the project. NBWA will apply for the Tillamook Public Utilities Community Support Grant of \$10,000 to help fund the emergency septic systems project.

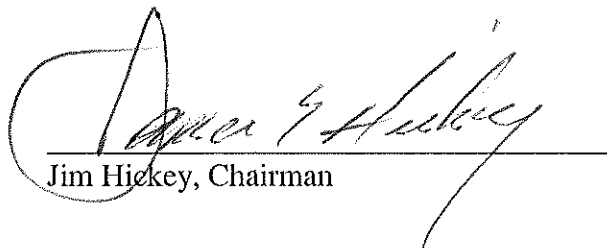
BOARD COMMENTS

No meeting for December unless an emergency occurs. Next meeting, January 16th, 2018 will be at 1:00 pm.

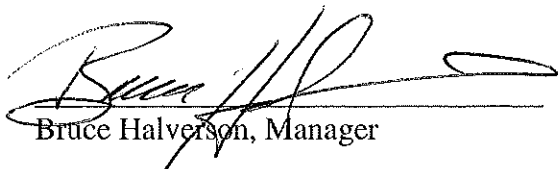
PUBLIC COMMENTS

There are no public comments.

There being no further business, Chairman Hickey adjourned the meeting at 1:27 pm



Jim Hickey, Chairman



Bruce Halverson, Manager