

REGULAR MEETING OF THE BOARD OF DIRECTORS

March 21, 2018

1:00 p.m.

The meeting was called to order at 1:02 pm by Chairman Hickey with John Handler, and Mike Sims present. Also present was Manager Bruce Halverson, Keri Scott, and Janet Lease. Director Curt Lorenz was excused from the meeting and Owen Nicholson was not present. There were no members of the public present.

MINUTES

Director Handler made a motion to approve the minutes of the February 21, 2018 meeting as presented. The motion was seconded by Director Sims and passed unanimously.

FINANCIAL REPORT

Chairman Hickey asked about the Insurance expense line item Board Designated Health Reserve of \$3500.00 in the January financials. Manager Halverson explained the item is the reserve to pay each employee's annual health insurance deductible up to \$500.

Director Sims made a motion to approve the financial report for the month ending January 31, 2018. The motion was seconded by Director Handler and passed unanimously.

UNFINISHED BUSINESS

There is no unfinished business at this time.

NEW BUSINESS

Resolution 2018-01: Re-establish the Improvement & Replacement Fund.

Manager Halverson explained that the Improvement & Replacement Fund must be re-established every ten years. The last time the fund was re-established was 2008.

Director Handler made a motion to approve resolution 2018-01. The motion was seconded by Director Sims and passed unanimously.

MANAGER'S REPORT

DEQ Inspection: On March 7th, Randy Bailey from DEQ came by for an inspection and to split samples. Randy is the inspector that reviews the agency's daily monitoring reports. Everything went well. The main concern was to add information on some of the recording logs that are already in place. We will have the results from the samples we split at a later date.

Disinfection Changeover: We finally received our approval from DEQ. The agency has ordered the tanks for the bleach (500 gal) and SBS (750 gal). After the equipment is ordered, the changeover will begin. The NBWA crew will complete 90% of the work involved. Kennedy Jenks will handle the engineering, TMG and Northstar will complete the work.

Warehouse Upgrades: The electrician has wired in the transfer switch for the generator at the warehouse. The generator will be placed on the south side of the building. Top Grade Excavation will remove the remaining brush and debris from the site, dig down on the area on the north side of the building (the road-side), and place 3" minus for a base with ¾ on top to create the space to park a truck or two. We are considering placing a Conex container there to store pipe and supplies. Once the brush and debris are removed, we will add a small rock or block wall for a "good neighbor" look.

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MANAGER'S REPORT(cont)

Generator Donation; TheEVC has been informed that our Board approved the donation of the 12KW Hawk portable generator. Manager Halverson will be meeting with Peter Nunn, a representative from the church to go over their plan. It has been explained that these generators must be exercised on a regular basis to ensure optimal performance. We have recommended Power Systems for the continued maintenance and repair of the generator.

TV Inspection: C-More Pipe completed inspections on Monday, 3/19/18. We have been doing some manhole and line inspections and have narrowed the problems to a few lines. I&I is a battle we will fight forever.

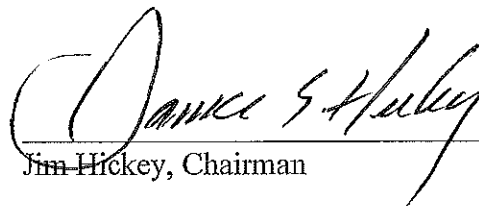
BOARD COMMENTS

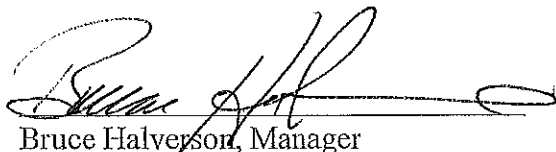
The April Board of Director's meeting will be at 7:00 pm as it is a public hearing. The May Budget Committee meeting will also be at 7:00 pm and the June 20th Board of Director's meeting will be at 7:00 pm as well because it is a public hearing. Director Handler will not be able to attend the May Regular Board Meeting. The Personnel Committee needs to meet during the first week of April. Director Hickey proposed Wednesday, April 4th, and Manager Halverson will confer with Dave Wilson to schedule the meeting.

PUBLIC COMMENTS

There were no members of the public present.

There being no further business, Chairman Hickey adjourned the meeting at 1:18 pm.


Jim Hickey, Chairman


Bruce Halverson, Manager