

REGULAR MEETING OF THE BOARD OF DIRECTORS

November 15, 2017

1:00 p.m.

The meeting was called to order by Chairman Jim Hickey with Curt Lorenz, Mike Sims, Owen Nicholson and John Handler. Also present was Manager Bruce Halverson, Keri Scott, Janet Lease, and Manzanita Police Officer Sean Mumey.

WELCOME TO VISITORS

Chairman Hickey welcomed back Sean Mumey.

MINUTES

Director Lorenz made a motion to approve the minutes of the October 18, 2017 regular meeting as presented. The motion was seconded by Director Nicholson and passed unanimously.

FINANCIAL REPORT

Director Lorenz questioned what a sewer saddle was and Director Sims questioned the expense of the Outfall Repair. Both questions were answered by Manager Halverson. Director Handler made a motion to approve the financial report for the month ending September 30, 2017 as presented. The motion was seconded by Director Nicholson and passed unanimously.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no unfinished business.

MANAGER'S REPORT

Projects Update

Disinfection Change Over:

We are looking into the cost of installing additional sprinklers to increase the legal capacity of storing sodium hypochlorite and sodium bisulfite from 500 lbs to 1000 lbs. SDAO offers a safety improvement grant that we can use to supplement the cost of the new sprinkler system.

Additions to Disaster Plan:

We have chosen to be proactive and include an Active Shooter plan in our written Disaster Plan. We are looking at using the three-page Active Shooter Plan from The Dalles as a template. The agency will coordinate with the Manzanita Police Department to complete the plan before bringing to the board for final approval.

Additions to Disaster Plan:

Director Sims stated that the Police Department is currently partnering with the Rinehart Clinic in Wheeler and the Nehalem Elementary School in Nehalem on their Active Shooter plans. Director Sims also expressed interest in reviewing the Active Shooter plan from The Dalles.

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MANAGER'S REPORT

Projects Update Continued

Permit Renewal:

The DEQ is requiring some additions to the permit before approval. These additions may include a spill plan for the lagoons and a more comprehensive I & I report.

BOARD COMMENTS

Director Lorenz asked about the status of the SDC increase. The plan has been finalized by Kennedy Jenks. The agency is right on track to release the plan for public notice in January 2018 and to vote it in at the April Board meeting. The Board requested that they receive the notice prior to the January release so that they are prepared to answer questions from the community.

The Board will not meet in December unless an emergency meeting is called or the Audit workshop is scheduled by Accuity.

The board discussed and agreed on a 1:00 pm meeting time for the January 17th meeting.

Chairman Hickey, and Directors, Handler, Lorenz, and Nicholson, all plan on attending the SDAO conference in Seaside, Oregon in February 2018 from the 9th to the 11th. Director Sims is checking his schedule before committing to attending the conference.

Director Nicholson called attention to the article in the SDAO Risk Management Newsletter for November that discussed the new provisions to ORS 811.507 Operating a motor vehicle while using mobile communication device.

PUBLIC COMMENTS

No comments

With no further business Chairmen Hickey adjourned the meeting 1:26 pm.



Mike Sims, Vice Chairman



Bruce Halverson, Manager